

DEVELOPMENT COMMITTEE

By Laws

Accepted by VBRA Knox Branch Committee
19 March 2007

Members:

1. VBRA Knox Branch Executive Committee Member – Chairperson
2. Adviser – Vice Chairperson
3. Development Panel Representative
4. Girl Power Squad Representative
5. Minute Taker
6. Committee Member 1
7. Committee Member 2

Scope:

The development of referees within VBRA Knox is essential to the continued success of the branch. Through a partnership with Knox Basketball Incorporated using the referee adviser, VBRA Knox Branch can ensure the continued development of the members through the implementation of coaching and training strategies to benefit our members.

Responsibilities:

VBRA Knox Branch entrust the following responsibilities onto the sub committee:

- GPS Program.
- Development Panel.
- Rookie Referees.
- C – B Coaching and Training Strategies.
- B – A Coaching and Training Strategies.
- Allocation of referees to attend Regional Tournaments.

Authorisation of decision making:

The sub committee is to make recommendations to the Branch executive to be presented at the monthly meetings.

Any decision that has to be made between/before the monthly executive meeting is to be made with a majority vote between:

- Development Committee Chairperson.
- Development Committee Vice – Chairperson.
- VBRA – Knox Branch President.
- VBRA – Knox Branch Vice President.
- VBRA – Knox Branch Secretary.

Frequency of Meetings:

Meetings are to be held on the Last Monday of every month with the exception of December where there will be no meeting.

Extra meetings can be organised at the discretion of the Chairperson and Vice – Chairperson. Members must be given at least 3 days notice through advertisement on the Website and a notice in the referees room. Extra meetings must be agreed upon by at least 4 of the committee members.

Location of Meetings:

Meetings to be held at the Knox Basketball Stadium.

In the event that Knox Basketball Stadium is not available, the Chairperson and Vice Chairperson will determine a suitable replacement and provide a minimum of 7 days notice to all VBRA Knox Members in the form of advertisement on the website and a notice in the referees room.

Restrictions of Meetings:

Meeting time: Meetings are to begin at 7pm and conclude at no later than 11pm. In the event a meeting needs to be extended, this can be done with a majority vote.

Quorum: Meetings are to be attended by a minimum of 4 committee members. In the absence of a Quorum the meeting is to be re-scheduled at an agreed time by at least 4 committee members.

A quorum must include:

- Chair Person or Vice Chairperson.
- Development Panel rep or GPS Rep
- Any one of Minute Taker, CM 1 or CM 2.

Attendees at Meetings: The meeting is to be in the form of an “open forum” and all VBRA Knox members are welcome to attend. These members may have an active role in the meeting at the discretion of the Chairperson. Voting is limited to committee members.

Selection Process:

After the meeting prior to VBRA Knox Branch AGM, the development committee positions will be seen as vacant and an advertisement will be posted allowing for new nominations for the available positions.

At the first meeting after a VBRA Knox Branch AGM, the committee is to be selected by the VBRA Knox Branch executive committee.